

ASHRAE LONDON CANADA CHAPTER BOARD OF GOVERNORS MEETING MINUTES

Date: Tues. Nov. 11/2003 (4:30pm)

Attended by:	Tom Pollard	Scott Edmunds
	Derek Vakaras	Joe Claessens
	Eric Shaw	Scott Turner
	Daryl Somers	Jason Vandenberghe

1. Minutes of Sept 15/2003 accepted.
2. Tom Pollard is forwarding minutes to DRC Region II – Jean Bundock

<i>POAE Points As Of: 13 November 2003</i>		
Chapter Members = 90	Chapter Programs = 135	History = 150
Membership Promotion = 305	Resource Promotion = 50	Chapter Operations = 615
Student Activities = 375	TEGA = 75	Chapter POAE Point Total = 1705

President

3. Tom Pollard to contact John Kelly regarding any input for Historian Report in this month's newsletter.
4. Tom Pollard to do up email to advertise "Guest Night" for November chapter meeting. Member and Guest will be entered in a draw for door prize. Reply to Derek Vakaras by email or fax will be published on advertisement.

Treasurer

5. Joe Claessens reported the current bank balance is \$ 15,395.27
6. Joe Claessens sent an invoice to Mark Broughton for \$545.00 for payment of Golf Tournament June 2, 2003 (this included a \$5.00 handling fee).
7. Joe Claessens will invoice all table tops at \$100.00

Program

8. Derek Vakaras to summarize last month's meeting for October newsletter.
9. Tickets for the London Knights game on Dec. 12th have been sold out. Derek has tickets and will sell to those members that signed up at Oct meeting.
10. Program for 2003-2004 season is set. Location of tour is yet to be finalized (currently set for UWO Engineering Lab Building) and is open for discussion on possible places. Nestle, GM Defence/Diesel, Casco and JLC were a few mentioned contenders. Derek requested everyone should be thinking of more to report at next BOG meeting Dec. 10.
11. Tabletop at November meeting to be Weil McLain Canada (Jason Vandenberghe & Scott Turner) display – Condensing Boiler.

Membership

12. Jason Vandenberghe mentioned a potential phone campaign for membership to start sometime after Christmas. Jason to confirm this date.
13. Derek Vakaras mentioned that he had sent a notice to Dennis Dawe for membership advancement. Daryl Somers suggested to Jason that he see Jeremy Johnson of Vanderwesten and Rutherford about advancement as well.



Research Promotion

14. Daryl Somers indicated that Full Circle collection was at about 50% and expected 100% by the November chapter meeting.
15. November chapter meeting will be Resource Promotion night. Daryl to prepare message for Nov. newsletter. Recognition coins to be handed out during the business session of the Nov chapter meeting.

Student Affairs

16. Scott Edmunds talked with the head of the Mechanical Dept. UWO regarding getting the ASHRAE Student Chapter more active and he indicated that after exams would be a good time to do so. Chapter meetings are posted at the UWO.
17. The 3rd year winner of the Thermodynamics project is to be awarded at the end of November. Scott to meet with the successful student and talk about ASHRAE and invite the winner out to chapter meeting to accept ASHRAE London Chapter award. The Chapter has budgeted an award of \$300.00 plus free ASHRAE membership and Fundamentals handbook (per semester).

Newsletter

18. Scott Turner to talk with Joe Claessens about invoicing those companies currently advertising business cards in the newsletter.

TEGA

19. Nothing to report.

Miscellaneous

20. Peter Golem and Daryl Somers are discussing locations for London CRC. Oakwood Inn , Grand Bend is one option being looked at. Daryl is checking to see if they can accommodate us with rooms, price etc... Tom Pollard forwarded Quebec's numbers to Daryl (rooms used and registration numbers).
21. Scott Turner & Scott Edmunds have set a tentative date of Nov. 13 to audit the Chapters books from the previous year.
22. Next BOG meeting Dec. 10, 2003 4:30pm at the Wortley Roadhouse.
23. Meeting adjourned 5:45pm

Distribution & Chapter Chairs 2002-2003

President	Tom Pollard	TEGA	Eric Shaw
VP & Program	Derek Vakaras	Historian	John Kelly
Treasurer	Joe Claessens	Reception	Joe Claessens & Scott Edmunds
Secretary	Scott Turner	Newsletter	Scott Turner
Membership	Jason Vandenberghe	CRC 2005 Chair	Peter Golem
Research	Daryl Somers	Assistant Chair	Daryl Somers
Student Affairs	Scott Edmunds		

